

Office of Knowledge, Information and Data Services (KIDS)
Kentucky Student Information (KSIS) Beginning-of-Year Training
KDE State Board Room (125), Capital Plaza Tower, 500 Mero Street, Frankfort and Webcast
July 22-23, 2015
FINAL AGENDA

Wednesday Morning, July 22				
Start	End	Duration	Session	Presenter
(Eastern Time Zone)			Login information:	
9:00 AM	9:30	0:30	➤ If using a Windows-based device, click: mms://video1.education.ky.gov/encoder3a ➤ If using a smartphone (Droid, iPhone or Mac), click: http://mediaportal.education.ky.gov/watch-live/ ➤ To ask questions and to interact with the presenters during the training, click: https://app.gosoapbox.com/ Access Code: KDEData	
9:30	9:35	0:05	Welcome & Housekeeping Webcast and GoSoapBox tips, question and answer procedures, training resources and EILA credit requirements	Becky Jenkins Office of Knowledge, Information and Data Services, Enterprise Data Division 502-564-2020 x 2475
9:35	9:55	0:20	Validating course setup using the Teacher Course Check report How to verify course setup for Median Student Growth Percentile calculations by using the Teacher Course Check report	Lisa Keeter & Shale Detwiler Office of Knowledge, Information and Data Services, Enterprise Data Division Lisa: 502-564-2020 x 2462 Shale: 502-564-2020 x 2279
9:55	10:25	0:30	Intervention Tab Guidance on use of the Intervention tab for SY 2015-16 and reporting options	Amy Patterson Office of Next Generation Learners, Division of Learning Services 502-564-4970 x 4513 Lisa Keeter Office of Knowledge, Information and Data Services, Enterprise Data Division 502-564-2020 x 2462
10:25	10:55	0:30	Homeless Education Overview of the Homeless Education program, its data collection and changes to data entry for Unaccompanied Youth	Cathy Lazarin & Helen Jones Office of Next Generation Schools and Districts, Division of Consolidated Plans and Audits Cathy - 502-564-3791 x 4006 Helen - 502-564-3791 x 4070
10:55	11:10	0:15	Break	
11:10	11:40	0:30	Student Voice 2015-16 The latest Student Voice survey updates, timeline, and guidance to assist technology contacts with planning and preparing for each survey window	Joyce Richards Office of Next Generation Learners, Division of Next Generation Professionals 502-564-1479 x 4532
11:40	12:00	0:20	Introduction to the recently adopted Kentucky Academic Standards for the Arts and Humanities Overview of the Kentucky Academic Standards for the Arts and Humanities, their format and how to begin using them	Philip Shepherd Office of Next Generation Learners, Division of Program Standards 502-564-2106 x 4125
12:00	1:00	1:00	Lunch	

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Wednesday Afternoon, July 22				
Start	End	Duration	Session	Presenter
1:00	1:15	0:15	Continuous Instructional Improvement Technology System (CIITS) Employee assignment change or end and their CIITS accounts, school year roll over including KTS and Job Categories with Evaluation Override, accessing prior year's information following the school year roll over, setting up certified staff and accessing FRAM data in CIITS.	Maritta Horne, Lyndsey Robinson & Michael Spence Office of Knowledge, Information and Data Services, Enterprise Data Division Maritta - 502-564-2020 x 2478 Lyndsey- 502-564-2020 x 2474 Michael - 502-564-2020 x 2273
1:15	2:15	1:00	Virtual and Performance Based Setup Setting up virtual and performance based classes in Infinite Campus so attendance calculates correctly for the SAAR	Garnetta Barnette Office of Administration and Support, Division of District Support 502-564-5279 x 4419
2:15	2:30	0:15	Break	
2:30	3:00	0:30	Growth Factor Report How to run the reports and submit Growth Factor correctly for your district	Cheri Meadows Office of Administration and Support, Division of District Support 502-564-5279 x 4451
3:00	4:00	1:00	Reminders about Attendance Accounting for Schools and Districts Overview of attendance accounting including period attendance, no shows, home and hospital, and the new code for non-traditional days	Cheri Meadows Office of Administration and Support, Division of District Support 502-564-5279 x 4451
4:00	4:10	0:10	Wrap-up and Adjourn	Becky Jenkins

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Thursday, July 23				
Start	End	Duration	Session	Presenter
(Eastern Time Zone)			2.1 – Login information:	
9:00 AM	9:30	0:30	<ul style="list-style-type: none"> ➤ If using a Windows-based device, click: mms://video1.education.ky.gov/encoder3a ➤ If using a smartphone (Droid, iPhone or Mac), click: http://mediaportal.education.ky.gov/watch-live/ ➤ To ask questions and to interact with the presenters during the training, click: https://app.gosoapbox.com/ Access Code: KDEData 	
9:30	9:35	0:05	2.2 – Welcome & Housekeeping Webcast and GoSoapBox tips, question and answer procedures, training resources and EILA credit requirements	Becky Jenkins Office of Knowledge, Information and Data Services, Enterprise Data Division 502-564-2020 x 2475
9:35	10:05	0:30	Preschool Tips and tools for enrolling preschool children in Infinite Campus	Annie Rooney-French Office of Next Generation Learners, Division of Program Standards 502-564-2106 x 4736
10:05	10:35	0:30	Early Graduation How to correctly create a program flag and enter the required information to identify student participation for Intent to Graduate Early	Kelly Clark Office of Next Generation Learners, Division of Program Standards 502-564-2106 x 4521
10:35	10:50	0:15	Break	
10:50	11:10	0:20	English Learners (EL) Data Cleanup Information for cleaning up critical errors for the LEP extract and removal of duplicate LEP students	Gary Martin Office of Next Generation Learners, Division of Learning Service 502-564-4970 x 4157
11:10	12:00	0:50	Data Security Best Practices Summary of guidelines and recommendations to school districts related to basic measures to protect and prevent unauthorized access to personally identifiable information	Robert Hackworth Office of Knowledge, Information and Data Services, Division of Engineering and Management 502-564-2020 x 2436
12:00	1:00	1:00	Lunch	
1:00	1:45	0:45	KTS Data Exchange: Proper Setup for Accurate Grade Sync Overview of setup for Grading Tasks at the technical school and the high school, to receive accurate grades from the technical school during the sync process	Tanya Fluke Office of Career and Technical Education, Division of Technical Schools and Federal Programs 502-564-4286 x 4205
1:45	2:00	0:15	Break	
2:00	2:45	0:45	KTS Attendance Processing from The High School Perspective The various ways technical school attendance can be processed by the high school attendance clerk	Tanya Fluke Office of Career and Technical Education, Division of Technical Schools and Federal Programs 502-564-4286 x 4205
2:45	3:15	0:30	2015-16 Dropout Report (SY 2014-15 data) How to run the state dropout report in Infinite Campus, SDRR dropout preview and contact information	Tina Logan Office of Assessment and Accountability Division of Assessment and Design Implementation 502-564-9853
3:15	3:30	0:15	Wrap-up and Adjourn	Becky Jenkins